

## **Rules & Regulations (Revised 07-24-2024)**

**Section 1. Application for Service:** Water service shall be furnished only to users upon filing of an application and water user's agreement with the Secretary of the Company upon a form to be supplied by the Company.

**Section 2. Initial and Minimum Charges Whether Water Used or Not:** The user charges as shown in the user charge schedule in Section 8 of the ordinance shall be paid by each customer who has signed a user's contract, beginning at the time the Company makes service available to the customer. The minimum user charge will be paid by those customers not using the service even though they may not be connected to the system, provided the service is available from the Company. **A. Pre-Construction Connection Fees:** There shall be a \$ 500.00 connection fee for service to each property in which an application and water user's agreement has been filed prior to the start of the initial construction of a phase of the system. **B. Post Construction Connection Fees:** The connection fee for service after construction shall be \$ 3500.00. In addition, an easement will be required. Where an easement has been denied during the pre-construction there will be an additional \$2500.00 surcharge. **C. Abandoned Meters:** All meters that payment has not been received for six months or more shall be considered abandoned and shall be removed from the property. All contracts on these meters are void and any connection fees or previous payments are forfeited. If at any time in the future, the current or subsequent property owner wishes to connect to the system, the connection fee in effect at that time applies.

**Section 3. Company's Responsibility and Liability:** **A. Ownership, Installation and Maintenance:** the company shall own and maintain the complete water system, water mains and service line to property lines or a mutually agreed upon point subject to the Board of Directors determination that a particular service is economically feasible to install. The Company shall furnish, install, and maintain a meter and appurtenances including a shutoff valve. The shutoff valve shall be installed at the user's property line or such other point determined by a duly authorized representative of the Company. The meter may be located near the shutoff valve or within the user's premises as determined by the Company representative. The meter and shutoff valve must be located at a point where it is readily accessible. **B. Refusal of Service.** The company may at any time refuse additional service(s) to any applicant if in the judgement of the Board of Directors the capacity of the system will not permit such use. **C. Liability.** All water service supplied by the Company shall be upon the express condition that the Company shall not be liable, nor shall any claim be made against it for damages or injury caused by reason of shutting off water for repair, relocation, or expansion of any part of the system or failure of any part of the system or for concentration of water for such purposes as fire-fighting or restricted use of water. **D. Use of Water on User's Premises.** The Company shall reserve the right to use the water from the user's facilities at any time deemed necessary. The user shall make no charge for the use of his facilities and the Company shall make no charge for the water used by the company.

**Section 4. User Responsibility for:** **A. Installation and Maintaining Service Lines.** The user shall be responsible for installation and maintenance of service lines between the meter and the residence or business. The user shall be responsible for making the connection to the meter. Such service lines must be at least one - inch diameter or as otherwise required by the plumbing code and must be installed at a minimum depth of three feet, six inches. Service lines must have a minimum working pressure rating of 160 psi at 73.4 degrees Fahrenheit and must be constructed of one of the following types of materials: Copper (Type K), polyvinyl chloride (PVC), polyethylene. Service lines are subject to inspection and approval by a duly authorized Company representative. The user will not connect any service line any plumbing connected with service line to any other water source. The user is required to have a shut off valve in the home per Illinois Plumbing Code requirements. The service line must meet any requirement of the State of Illinois, EPA, and the Illinois Dept. Of Health. **B. Provision for Location of Meter.** The user shall permit the meter to be located upon their property. **C. Easements.** The user shall give such easements and right - of-way as necessary to the Company and allow access for the purposes of construction, repair, maintenance, meter reading, relocations, or expansion of the water system. The necessity shall be determined by the Board of Directors. **D. Damage to Company Property.** No user shall tamper, adjust, damage or in any manner interfere with the components or operations of the water system owned by the Company. The shutoff valve shall be opened by a duly authorized representative of the Company. Penalty for tampering, damaging, adjusting, or in any manner interfering with the components or operation of the system shall be up to \$ 1,000.00 payable to the Company. If the penalty is not paid within 30 days after the amount is determined, the Company shall discontinue the water service. The amount of penalty shall be determined by the Board of Directors. In addition to the penalty, the user responsible shall reimburse the Company for the actual cost of repairing any damage arising from the user's actions. Users shall report any known evidence of tampering, adjusting, damaging, or interference with operation of the system, owned by the Company, to the President of the Board of Directors. Any malicious act or damage to the system that is not appropriately punishable by the foregoing shall be prosecuted through a court of law **E. Specified Uses of Water.** Water purchased from the Company may be used for ordinary domestic, industrial or farm use upon the premises of the user provided: 1.) No rural user shall resell or permit the resale of water purchased from the company. 2.) Each dwelling, apartment, Business, and farm located outside and separate from a single-family living unit is a separate unit. The user must make application for service for each unit, and each unit shall have a separate cutoff valve, meter and service line, and user shall pay the minimum monthly rate and other rates and fees herein established for each unit. For the purposes of this section the following definitions apply: Dwelling: A single-family living unit. Apartment: Single family living unit that may be an individual

living unit or part of a multiple family living complex. Business: Business outside and separate from a single-family living unit. Farm: Consists of one single family dwelling and all related farm enterprises served by that meter and service line. **F. Cross-connections.** Cross connections of public water supply systems and any other water supply system or source are prohibited. IEPA will not allow us to service any customers who are suspected of interconnection. The water utility has developed a comprehensive control program for the elimination and prevention of all cross - connections and prevention of all future cross-connections. Copies are available at the water company office. **G. Flush Hydrant.** Any governmental unit and others, who may be specifically authorized by the company to operate hydrant, shall notify the company after any hydrant has been opened. Estimated water usage should be sent to Bond-Madison Water Company for appropriate billing.

**Section 5. Extension of Mains** **A. Determination of Who pays Expense of Extension.** The Board of Directors shall first determine if an extension of water main is economically feasible based on the estimated cost of the extension and the number of existing potential users that will use water along the extension. If the extension is economically feasible then the Company may install and pay the cost of the extension at the discretion of the Board of Directors. If the Company elects not to pay the cost of extending the water main, then the person or persons desiring water service shall cover the costs of installing the extension. Future customers who want to tap- on to customer paid extensions pay \$2000.00 in addition to the current tap - on fee to the Water Comp any. The \$ 2000.00 surcharge goes to the person that paid for the line to be installed. This agreement would last up to 7 years or until the person who installed the line was paid in full whichever is first. This policy does not apply to land developers. The Company shall not pay for any extension to an undeveloped area such as a subdivision being developed unless there are sufficient existing residents or businesses to make the extension economically feasible. **B. Subdivision Policy.** Available upon request.

**Section 6. Change in occupancy:** **A. Notice to company.** Any user requesting a termination of service shall give written notice to the company ten days prior to the time such termination of service is desired. The meter shall be read by the company and the user will be billed. **B. Responsibility for Payment of Services Already Consumed.** Responsibility for payment for water consumed prior to the date of termination shall be with the property owners as well as the user. **C. Charges for Change.** There shall be a **\$ 25.00 charge** for transferring the water service to the subsequent user.

**Section 7. Payment of Bills:** **A. Due Dates.** Meters equipped with radio read system will be read on or about the 25<sup>th</sup> of each month. Payment will be overdue the 17<sup>th</sup> day of each month. Check will be payable to Bond -Madison Water Company. **B. Penalties for late Payment.** There will be a ten percent (10 %) late charge added to each bill that is unpaid after the due date. Failure to receive billing or USPS mailing delays do not constitute late fee forgiveness. Bank bill payments may be debited from customers bank account on or before due date. Bank uses 3<sup>rd</sup> party processor to mail a check. This check may incur USPS delays that may impact prompt delivery of the check. Late fees will process on the 18<sup>th</sup> of the month around noon. **Any payment received after that time will be charged the above-mentioned late charge. No exceptions.** Bills remaining unpaid 30 days after rendition shall constitute a lien upon the real estate to which the service has been rendered. The Secretary is hereby authorized and directed to file a notice of such lien in the Office of the County Clerk, Madison County/ Bond County Illinois, and to pursue such legal action as is necessary to collect the delinquent charges. **C. Shut- off Policy:** If full payment has not been received by the 17<sup>th</sup> of the second month, customer will be notified of shut off date. Once water service has been shut off, pursuant to this subsection, it shall not be restored to the property affected until the delinquency and penalty have been paid in full together with a **\$ 50.00** service charge for restoring water service. **D. Returned check charge.** There will be a **\$ 25.00 charge** for a returned check.

**Section 8. User Charges:** The following shall be the user charges for water supplied by the company. **A. Individual member schedule.** Minimum monthly bill as follows: Standard Residential \$ 30.00; 1" residential meter \$ 30.00.00 For a larger residential meter \$ 30.00. The minimum monthly bill will be payable irrespective of water usage. The monthly bill will be computed on the following user charge schedule:

<b>Minimum Payment (Access Charge)</b>	<b>\$ 30.00</b>	
<b>First 25,000 gallons</b>	<b>\$ 10.15 per 1,000 gallons</b>	<b>New Pricing Effective 8/1/24</b>
<b>From 25, 000 to 50,000 gallons</b>	<b>\$ 7.08 per 1,000 gallons</b>	
<b>From 50,000 to 100,000 gallons</b>	<b>\$ 6.48 per 1,000 gallons</b>	
<b>Over 100,000 gallons</b>	<b>\$ 5.94 per 1,000 gallons</b>	

**B. Renter Deposit:** To guarantee payment of water bills, \$125.00 shall be paid by any user who does not own the real estate to which the water service is provided. The deposit amount of \$ 100.00 shall be returned to the User without interest upon termination of water service and all accounts of that user being paid. \$ 25.00 is a transfer processing fee and is not refundable.

<b>C. Municipal/ Bulk Member User Charge.</b>	<b>Monthly Meter Fees</b>	<b>3" meter</b>	<b>\$ 150.00</b>
		<b>4" meter</b>	<b>\$ 160.00</b>
		<b>6" meter</b>	<b>\$ 175.00</b>
	<b>All Water</b>	<b>\$5.94 per 1,000 gallons</b>	
			<b>Effective 8/1/24</b>

